

LANDac coordinator in the field of land governance for development (1.0 FTE)

Job description

LANDac is a partnership between several Dutch organizations and their Southern partners involved in development-related research, policy and practice with respect to land governance. The partners share a concern for the increase in land inequality and land-related conflicts. They are interested in how land governance – rules and practices on access to land – can be used to promote equitable and sustainable development in the Global South. LANDac aims to improve and strengthen the relationship between academic research and policy and practice in the area of international cooperation.

This position, hosted by Utrecht University, offers a diverse and challenging job for qualified graduates with a flexible, independent mindset and accurate coordinating skills. The job will contain a variety of administrative tasks, combined with project management and network facilitation. You will be the central contact and communication point of the LANDac secretariat, the partners and people in Netherlands working on land governance. In collaboration with the partners, you will organize a number of LANDac activities ranging from international conferences to short seminars, trainings, round table discussions and other multi-stakeholder meetings.

Your tasks and responsibilities

- Network facilitation, communicating and liaising with the management team, the partners and everyone interested in land governance;
- Co-organizing (international) conferences and events, including the LANDac Annual International Conference and Summer School in Utrecht;
- Supervising communications, including managing the LANDac website and social media accounts, e-mail correspondence and written communications;
- Preparing and facilitating LANDac Board meetings and other

LANDac activities;

- Preparing annual plans and annual reports (both activities and financial);
- Acquisition of new projects in collaboration with the partners;
- Translating scientific research into policy papers and academic publications;
- Facilitating knowledge brokering;
- Ensuring preparation of draft reports and final reports of activities;
- Representing the network at national and (international) events and seminars;
- Have the willingness to teach for 10% of your time (e.g., mentoring graduate students).

Qualifications

If you:

- have relevant coordination experience and used to work multi-stakeholder settings;
- expertise in land governance, preferably with field experience;
- have an organized and efficient work style, with eye for detail;
- have excellent communication skills, written and spoken (in Dutch and English): networking, connecting people;
- show leadership and initiative, are self-motivated, pro-active and enthusiastic, and take your own responsibility;
- have experience in acquisition and proposal writing;
- show strong interest in organizing conferences and other events which involve policy makers and practitioners as well as academics;
- have affinity with social media: Twitter, LinkedIn, websites, blogging;
- holding a PhD and/or writing academic publications is considered an advantage.

We encourage you to apply and are looking forward to meeting you.

Offer

The appointment as coordinator (1.0 FTE) will be for a period of one year, with possibility of extension. Starting as soon as possible. The position will be under the terms of the CAO (Collective Labour Agreement) of the Dutch Universities. Salary is dependent on experience and qualification between €2,588 and €4,084 gross per month on a fulltime basis. You will be employed at Utrecht University, the leading partner of LANDac.

The salary is supplemented by a holiday allowance of 8% per year and a year-end bonus of 8.3%. We offer a pension scheme, a contribution to commuting expenses and collective insurance schemes. Employment conditions are based on the Collective Labour Agreement for Dutch Universities. Facilities for child care and sports are available on campus, which is only 15 minutes away from the historical city centre of Utrecht. You'll find more information about working at Utrecht University [here](#).

About the organization

A better future for everyone. This ambition motivates our scientists in executing their leading research and inspiring teaching. At [Utrecht University](#), the various disciplines collaborate intensively towards major societal themes. Our focus is on Dynamics of Youth, Institutions for Open Societies, Life Sciences and Sustainability.

[The Faculty of Geosciences at Utrecht University](#) offers a wide spectrum of education and research applied to the geosphere, biosphere, hydrosphere, atmosphere and anthroposphere. The Faculty is committed to interdisciplinary and cross-institutional collaboration, and plays a key role in the Dutch national research structure. It embodies four departments: Earth Sciences; Physical Geography; Innovation, Environmental & Energy Sciences; and Human Geography & Spatial Planning.

The Department of [Human Geography and Spatial Planning](#) has developed the challenging research programme 'Urban Futures: Transitions towards Economic and Social Sustainable Cities'. In this programme faculty members from different sub disciplines of human geography and planning work closely together on two main research themes: 'Economic Urban Transitions' and 'Social Urban Transitions'. Within this programme several interrelated topics

are studied: urban economic resilience, networks and flows in and between urban regions, healthy urban living, urban inequalities and diversities, transnational mobilities and smart urban governance. The Department is also responsible for one undergraduate programme in Human Geography and Spatial Planning and for a number of graduate programmes in urban and economic geography, spatial planning, international development studies, and GIS

Additional information

For further information about the position, please contact the chair of LANDac, Prof. dr. Annelies Zoomers (Professor in International Development Studies – IDS) (e.b.zoomers@uu.nl) or the LANDac Research Coordinator dr. Griet Steel (G.Steel@uu.nl) . Further information about LANDac and our activities can be obtained from: www.landgovernance.org.

Apply

We ask interested applicants to respond to this vacancy **before 15 January 2018** by sending a letter of application and a CV. Job interviews will be held in the week of 22 January 2018. To apply, please click the button below.

The application deadline is

15/01/2018